

Payhembury Parish Council - Policies and Associated Documents

The table below lists the policies and associated documents for Payhembury Parish Council, together with each documents next review date. Links are provided, where to possible to each document and to the folder for each group of documents. If a link is not provided, please contact the Parish Council for further assistance.

Policy/Document Title	Document Group	Review Date
Asset Management policy	Asset & Risk documents	Jul-30
Asset register	Asset & Risk documents	May-27
Internal Control document	Asset & Risk documents	Mar-27
Risk management policy	Asset & Risk documents	Mar-28
Parish Council Risk Assessment	Asset & Risk documents	Sep-26
Playground Risk Assessment	Asset & Risk documents	Mar-27
Volunteering Risk Assessment	Asset & Risk documents	Mar-27
Accessibility Statement	Data Policies & Publications	Sep-26
Data Audit (October 2025)	Data Policies & Publications	Nov-26
Data retention and disposal policy	Data Policies & Publications	Sep-29
FOI - Freedom of Information policy	Data Policies & Publications	Sep-27
FOI - ICO Guide to Information provided by Parish Councils	Data Policies & Publications	
FOI - ICO Model Publication Scheme	Data Policies & Publications	
FOI - Information available under Model Publication Scheme	Data Policies & Publications	Sep-26
GDPR - Data Breach Notification policy	Data Policies & Publications	Sep-27
GDPR - Data Protection Policy	Data Policies & Publications	Sep-27
GDPR - Privacy Notice - General	Data Policies & Publications	Sep-27
GDPR - Privacy Notice - Staff, Councillors and Role Holders	Data Policies & Publications	Sep-27
GDPR - Subject Access Request form	Data Policies & Publications	Sep-27
GDPR - Subject Access Request procedure	Data Policies & Publications	Sep-27
ICO registration certificate 2020-09-23 to 2026-09-22	Data Policies & Publications	Sep-27
IT Policy	Data Policies & Publications	Sep-29
Chairman's Allowance	Finance Policies & Publications	Nov-27
Expenses claim form template	Finance Policies & Publications	Sep-28
Expenses policy	Finance Policies & Publications	Sep-28
Financial Regulations	Finance Policies & Publications	May-27
Grant policy, procedure and application form	Finance Policies & Publications	Nov-27
Biodiversity policy	General Policies & publications	Nov-27
Code of conduct	General Policies & publications	May-27
Complaints policy	General Policies & publications	Mar-28
Councillor Casual Vacancy Co-option Application Form	General Policies & publications	Sep-28
Councillor vacancy and co-option policy and procedure	General Policies & publications	Sep-28
Death of a senior national figure	General Policies & publications	Jul-29
Gift and Hospitality Registration Policy	General Policies & publications	May-29
Planning policy	General Policies & publications	Feb-23
Playground Inspection and Maintenance policy	General Policies & publications	Mar-28
Scheme of delegation - General	General Policies & publications	May-27
Standing Orders	General Policies & publications	May-27
Dignity at Work / Bullying and Harassment Policy	Personnel Policies & Publications	Sep-28
Disciplinary & Grievance policy & procedure	Personnel Policies & Publications	Sep-28
Equality and diversity Policy	Personnel Policies & Publications	Sep-28
Pension Policy	Personnel Policies & Publications	Mar-29
Sickness & absence policy	Personnel Policies & Publications	Sep-28